

Teacher Job description

JOB REQUIREMENTS:

- High School Diploma or GED
- Must have a AA certificate in Early childhood Education
- 2-year experience working with preschool age children
- 25 hours of required training annually
- Fluency in two languages (*English required*)

SKILLS REQUIRED:

- Ability to relate to children, parents and volunteers
- Great organizational skills for lesson and classroom planning
- Demonstrated ability to be resourceful in planning and creating activities
- Capable of supervising classroom and children
- Knowledge of Microsoft Office 2020

GUIDELINES:

- Know and maintain DHR Minimum Standards
- Know and maintain NAEYC Standards
- Learn and maintain TEA Standards

JOB DESCRIPTION:

Work with Co teacher regarding daily schedule and weekly lesson planning.

- Develop and provide effective curriculum and instruction
- Provide a positive, non-threatening learning environment
- Consult and plan with co teacher
- Assist in management and organization of classroom/playground materials
- Assist with student enrollment, assessments and screenings
- Participate in parent/teacher conferences twice a year
- Other duties as required by management

Position reports to Site Manager

Job Type: Full-time

Pay: \$17.00 - \$17.56 per hour

Expected hours: No more than 40 per week

Benefits:

- 401(k)
- 401(k) matching
- Dental insurance
- Flexible spending account
- Health insurance
- Life insurance

- Paid time off
- Vision insurance

Schedule:

- 8 hour shift
- Day shift
- Monday to Friday

Work Location: In person